



# Return Material Authorization RMA Form

Montag OEM, Dealer or Customer:

Ship To (Replacement Parts):

\_\_\_\_\_ Check if Same as Dealer

Company		Company	
Contact		Contact	
Street		Street	
City, State		City, State	
Phone		Phone	
Email		Email	

Please provide either a Montag Unit Serial Number or Montag Sales Order or Montag Invoice # (Required) \_\_\_\_\_

Qty.	Part Number	Reason for Part Failure / Part being Returned	Labor	Failure Date

ADDITIONAL NOTES: \_\_\_\_\_  
\_\_\_\_\_

**NOTE: All part returns need to be authorized and include a copy of the RMA, there will be at least a 20% restocking fee for any unauthorized part returns.**

Montag does not reimburse for Travel Time.

**This Area Completed by Montag Manufacturing, INC.**

RMA # \_\_\_\_\_ Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Check all that apply:

\_\_\_\_\_ Credit    \_\_\_\_\_ Credit & Rebill    \_\_\_\_\_ Rework & Return    \_\_\_\_\_ % Restocking Fee

**RMA Instructions:**

- Please complete this RMA Form and send to: [support@montagmfg.com](mailto:support@montagmfg.com) or fax 712-852-4574.
- You should receive a confirmation email within 1 business day.
- Please return the product accompanied by a COPY of this RMA Form.
  - \_\_\_\_\_ Return Parts to Montag, ATTN: RMA Returns, 3816 461<sup>st</sup> Ave, Emmetsburg, IA 50536
  - \_\_\_\_\_ Return Parts to Montag, ATTN: RMA Returns, 1253 280<sup>th</sup>, Seward, NE 68434
  - \_\_\_\_\_ Customer responsible for return shipping charges
  - \_\_\_\_\_ Montag responsible for return shipping charges (provide UPS #) \_\_\_\_\_
- Please write the RMA number on the shipping label or package.